# Student Supplemental Travel Fund

## FUNDING APPLICATION FORM

1. **Student Name:** _______________  
   **Date:** ____________

2. **Department:** _______________  
   **Student CID:** ____________

3. **Student Email Address:** _______________  
   **Phone number:** ____________

4. **Name of event and sponsoring organization:**
   a. **Dates:** _______________
   b. **Location** (*must be > 100 miles from Nacogdoches, TX*): _______________
   c. **Level of Activity** (*State, Regional, National, International*):

5. **Are you traveling with a campus organization?**  
   YES ____  NO ____
   a. **Name of organization:** _______________
   b. **Faculty advisor:** _______________

6. **Last trip supported by Student Supplemental Travel Fund:** _______________

7. **Reason(s) for attendance at conference (circle all that apply and/or specify if other):**
   a. **Presenter** (i.e., poster, paper, symposium, round table, creative activity)
   b. **Adjudicator of Creative Activity** _______________
   c. **Awardee**  
      Specify Award _______________
   d. **Officer**  
      Specify Position _______________
   e. **Competitor** _______________
   f. **Other, please specify:** _______________

8. **Estimated total cost of proposed trip (completed and signed travel request must be included with application):** _______________

9. **List other sources of financial support for this trip (e.g., department account, grant or extramural funding, faculty member):**
<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source</td>
<td>Amount</td>
</tr>
<tr>
<td>Source</td>
<td>Amount</td>
</tr>
<tr>
<td>Source</td>
<td>Amount</td>
</tr>
<tr>
<td>Source</td>
<td>Amount</td>
</tr>
<tr>
<td>Total:</td>
<td>$ ____________</td>
</tr>
</tbody>
</table>

Students adhering to the Student Supplemental Travel Fund Policy and providing all required documentation in a timely fashion will have their applications reviewed within two weeks of submission. Incomplete applications cannot be processed for travel awards.

**Signature of Student** _______________

**Signature of Faculty Sponsor** _______________

**Signature of Department Chair/Director** _______________

Revised: 12/14/15