

Professional Educators' Summary Notes
April 19, 2018
1:30-3:00 PM
Library: Wyatt Room

In attendance: Dr. Judy Abbott, Dr. Adam Akerson, Ms. Carrie Baker, Dr. Susan Casey, Dr. Troy Davis, Ms. Carrie Durrett, Dr. Brandon Fox, Dr. Jeanie Gresham, Dr. Stacy Hendricks, Ms. Haley Jameson, Dr. Lindsey Kennon, Dr. Paige Mask, Ms. Ronda McClain, Dr. Michael Munro, Dr. Bill Nieberding, Dr. Heather Olson Beal, Dr. Barbara Qualls, Dr. Jose Neftali Recinos, Dr. Clint Richardson, Dr. Nancy Shepherd, Dr. Christina Sinclair, Dr. Robbie Steward, Dr. Josephine Taylor, Dr. Jay Thornton, Dr. Elizabeth Vaughan, Dr. Kimberly Welsh, Dr. Claudia Whitley, Dr. Scott Whitney, and Dr. Michelle Williams

Not in attendance: Dr. Linda Black, Dr. Joey Bray, Mr. David Goodman, Ms. Karla Hamilton, Mr. Mark Hawkins, Ms. Jessie Jenkins, Dr. Susan Maniss, Dr. Lynda Martin, Dr. Glen McCuller, Dr. Lisa Mize, Ms. Heather Munro, Ms. Maggie Patterson, Dr. Gabriela Miranda-Recinos, Dr. Pauline Sampson, Dr. Chris Sams, Ms. Heather Samuelson, Dr. Paul Sandul, Dr. Kathleen Sheriff, Ms. Katie Snyder-Martin, Dr. Elizabeth Spradley, Ms. Julie Stadler, and Ms. Lisa Stone

Welcome

Dr. Sinclair

- The meeting was called to order at 1:30 and members reviewed the February summary notes.
- Dr. Williams made a motion to accept the notes with no changes; Dr. Richardson seconded the motion.
- All were in favor; none were opposed; none abstained.

Student Services & Advising

Dr. Hendricks

- SFA will align courses with the Texas Common Core Numbering System (TCCNS).
- All SFA core courses will be converted to the TCCNS first followed by the remaining undergraduate, and graduate courses
- Dr. Qualls asked if this realignment will affect the number of transfer hours SFA will accept from another institution to which Dr. Hendricks replied it will not.
- Dr. Vaughan pointed out that the new alignment has a four-letter/four-number sequence.
- Dr. Hendricks thanked PEC members for making timely submissions to the curriculum committee.
- Dr. Olson Beal distributed and briefly described a flier about the revised Master of Arts in Teaching (including teacher certification) program.

Assessment & Accountability

Dr. Sinclair, Dr. Jeanie Gresham, Ms. Carrie Baker

- a. Student representative

- Dr. Sinclair announced to the council that one name, Casey Pederson (initial certification in kinesiology EC-12), had been submitted by the March 1 deadline.
 - Dr. Williams then put forth the name of Taylor Sherva (4-8 MLG Social Studies).
 - The group agreed that both should serve as student representatives.
 - Dr. Sinclair said she would contact both students so that they could start attending PEC meetings beginning Fall 2018.
- b. TEA Technology Invoice Payment
- Dr. Sinclair informed everyone that a \$15,620 payment had been sent to TEA and that it was based on 284 students, at \$55 each, being admitted to the EPP between 3/15/17-8/31/17.
 - The provost's office provided the funds for this payment.
 - Candidates admitted to the EPP beginning Fall 2018 will pay the new TEA Accountability System for Educator Preparation (ASEP) Technology fee of \$35 to help the EPP cover this TEA charge in the future.
- c. TEA Grow Your Own Grant Submission
- The SFA EPP submitted one TEA Grow Your Own Grant: Pathway 3 application in partnership with Martinsville ISD.
 - TEA posted a list of preliminary awardees which showed SFA received a pathway 3 grant.
 - Dr. Abbott briefly described the three pathways, and asked everyone to consider how their programs could benefit, and encouraged them to apply for the next cycle.
- d. SPA Reports Submitted
- Dr. Sinclair recognized the following lead writers for meeting the March 15 deadline: Dr. Adam Akerson, Ms. Rhonda McClain, Dr. Brandon Fox, Dr. Susan Casey, Dr. Claudia Whitley, Dr. Michelle Williams, Dr. Kimberly Welsh, Dr. Lindsey Kennon, Dr. Paige Mask, Dr. Kathy Sheriff, Dr. Glenn McCuller, Dr. Michael Munro, Mr. David Goodman, Dr. Jeanie Gresham, Dr. Chris Sams, Dr. Paul Sandul, Dr. Barbara Qualls, Dr. Pauline Sampson, and Dr. Frankie Clark.
- e. CAEP Timeline
- Dr. Sinclair shared and reviewed the CAEP timeline with the group:
 - Site visit will be Spring 2021
 - Self-study report due spring 2020
 - Data cycles are Fall 2018, Spring 2019, and Fall 2019.
 - To prepare for the visit, she pointed out that the use of LiveText Field Experience Module (FEM) utilization will expand to include all field experiences, internships, and practicum to better document site-placements and site-demographic information.
 - When asked if the next SPA submission would be six-years away, Dr. Abbott answered that the situation depends on the results from an individual SPA program.
- f. CAEP Standard 2 Clinical Partnerships and Practice

- Dr. Sinclair stated that this was cited as an area for improvement (AFI) in the last NCATE review.
 - In order to remove this AFI in the upcoming CAEP review, the current use of LiveText Field Experience (FEM) needs to be increased to better track candidates and the diversity of field placements.
 - Dr. Fox cautioned against and elaborated upon FERPA violations that could occur if candidates gather and report demographic data of students in their field placements.
 - Dr. Sinclair indicated demographic data would come from that reported on the TEA website.
 - Dr. Qualls asked how the Livetext fee is broken down.
 - Dr. Sinclair replied that the university pays the Livetext fee and that students purchase FEM directly for \$18 covering five years.
 - There was discussion among members about the pros and cons of where Livetext and FEM were placed in course sequences.
 - Dr. Qualls suggested including the Livetext fee with the Principal Program application fee.
 - Dr. Abbott emphasized that EPP candidates do not have a choice in purchasing FEM and that faculty teaching the applicable courses do not have a choice in using FEM.
 - She added that more FEM participation is needed for better documentation regarding licensure.
 - Dr. Qualls asked about FEM upgrades and a timeline.
 - Dr. Sinclair indicated PCOE will change from LiveText to a new Watermark product called VIA. The goal is for select programs to pilot VIA initially with possible full adoption by all PCOE programs by spring 2019.
 - Dr. Abbott suggested that the EPP fee may be changed someday to include the \$18 for FEM.
 - Dr. Abbott added that SFA has ceased using Livetext for core curriculum courses and instead uses an advanced version of Tracdat. After the Spring 2021 CAEP visit, the EPP courses may switch from Livetext to Tracdat as well.
 - Dr. Abbott encouraged PEC to stay committed to utilization of current assessment and data management tools.
- g. TEA Review Fall 2018/Information Needed from Programs
- Dr. Sinclair informed the group that the EPP will be reviewed in the fall by TEA.
 - She shared a document which covers Component III: Curriculum, 19 TAC 228.30 (a-e), and what evidence is needed to show the EPP complies.
 - She agreed to send a link to all PEC members for information she was about to share regarding the review with respect to Approved Educator Standards and Curriculum Alignment with TEA Standards.
 - She covered how a program will need to have a matrix for each educator standard (not TExES standard) showing that the program's courses meet the standard.
 - The Office of Assessment and Accountability will get curriculum alignment charts out to program coordinators by the end of next week and for the programs to complete and return them by May 30th via email to her, Ms. Baker, or Mr. Strahl.

- She also emphasized that these standards need to be placed in syllabi as well.
- Drs. Gresham and Welsh shared and described sample syllabi that include the applicable standards in a format to satisfy the TEA review.
- Dr. Sinclair added that next week a second email will be sent asking all EPP faculty and unit heads to provide an electronic signature to indicate their willingness abide by the Texas Educator Code of Ethics.

Items from the Floor

- Dr. Sinclair invited the group to the Spring 2018 clinical teacher celebration on Friday, May 4, at 8:30 am in the twilight ballroom.
- Dr. Abbott announced that for 2018-19, Dr. Gresham will become interim chair for Secondary Ed and Ed Leadership as the department searches for a permanent chair. As a result, the assistant chair of Elementary Education position will become vacant. Dr. Troy Davis who has been interim chair for Secondary Education during 2017-18 will become chair for the Department of History.

Adjourn

- Next meeting: Fall 2018 TBD