

**PROFESSIONAL EDUCATORS' COUNCIL**  
**Minutes**

**April 20<sup>th</sup> 2017**  
**1:30 – 3:00 PM**  
**Wyatt Room**

The Professional Educator's Council (PEC) met Thursday, April 20, 2017, at 1:30 pm in the Wyatt Room of the Steen Library.

In attendance: Dr. Judy Abbott, Dr. Adam Akerson, Dr. Troy Davis, Ms. Carrie Durrett, Dr. Brandon Fox, Mr. David Goodman, Dr. Jeanie Gresham, Dr. Paula Griffin, Ms. Haley Jameson, Ms. Jessie Jenkins, Dr. Tom Judson, Dr. Paige Mask, Dr. Glen McCuller, Dr. Lisa Mize, Dr. Bill Nieberding, Dr. Heather Olson Beal, Dr. Dale Perritt, Ms. Cindy Phelps, Dr. Barbara Qualls, Dr. Amanda Rudolph, Dr. Pauline Sampson, Dr. Chris Sams, Ms. Heather Samuelson, Dr. Nancy Shepherd, Dr. Kathleen Sheriff, Dr. Christina Sinclair, Ms. Katie Snyder Martin, Dr. Le'Ann Solmonson, Dr. Elizabeth Spradley, Ms. Julie Stadler, Dr. Robbie Steward, Ms. Lisa Stone, Dr. Liz Vaughan, Dr. Kimberly Welsh, Dr. Claudia Whitley, Ms. Carrie Williams, Dr. Michelle Williams, and Dr. Carol Wright.

Not in attendance: Ms. Carrie Baker, Dr. Susan Casey, Ms. Karla Hamilton, Mr. Mark Hawkins, Dr. Stacy Hendricks, Dr. Lindsey Kennon, Dr. Lynda Martin, Dr. Frank Mullins, Ms. Heather Munro, Dr. Michael Munro, Dr. Maggie Patterson, Dr. Gabriela Recinos, Dr. Jose Neftali Recinos, Dr. Paul Sandul, Dr. Josephine Taylor, and Dr. Scott Whitney.

- **Welcome** **Dr. Judy Abbott**
- **Introductions**
  - Members in attendance introduced themselves and reviewed the minutes.
- **Approval of February Minutes**
  - Dr. Welsh made a motion to accept the minutes with the following two changes: Correct the spelling of Dr. Steward and Dr. Mask's names.
  - Dr. Whitley seconded the motion. No discussion took place.
  - All were in favor.
- **Assessment & Accountability** **Dr. Christina Sinclair**
  - **CAEP SPA reports**
  - Due on March 15, 2018, which is three years before the next CAEP visit in Spring 2021.
  - The Office of Assessment and Accountability will provide support to those responsible for writing the reports by meeting with SPA writers.

- The new CAEP guideline for reports is of a minimum of two applications of data.
  - **Update from SBEC**
  - A new T-TESS field supervisor training is now required by TEA.
  - EPPs must begin documenting ways candidates experience the first 15 days of a school year through clinical teaching, field experience, or videos/electronic means.
  - Dr. Gresham described how Elementary Education is achieving this through the use of video technology.
  - Dr. Sinclair and Carrie Baker will follow-up with programs to ensure compliance with this new rule.
- **Student Services & Advising** **Ms. Lisa Stone**
    - **Curriculum update:**
    - Dates will be set for professional development designed to help faculty who need to submit proposals for curriculum changes.
    - Curriculum changes approved at the university level must still go to the SFASU Board of Regents for approval.
    - **Advising update**
    - Since February 1, 2,000 students have been advised.
  - **Discussion Items:** **Dr. Christina Sinclair**
    - **2<sup>nd</sup> Reading: TEA Accountability System for Educator Preparation Programs Technology Fee**
    - Texas Administrative Code (TAC)—Accountability System for Educator Preparation (ASEP): TITLE 19, PART 7 CHAPTER 229 RULE 229.9- Fees for Educator Preparation Program Approval and Accountability was reviewed.
    - The number of candidates admitted to the EPP Program during 2015-2016 were used to estimate the following ASEP Technology fee assessments:
      - Assessment 1 due September 1, 2017  
# of admitted candidates 04/15/17-09/01/17 =  
425 candidates x \$55= \$23,375.00
      - Assessment 2 due September 1, 2018  
# of admitted candidates for AY 2017/18  
= 775 candidates x \$55= \$42,625.00
      - Assessment 3 due September 1, 2019:  
# of admitted candidates for AY 2018/19  
= 775 candidates x \$35= \$27,125.00

- Dr. Sinclair proposed that the council approve and begin implementing a new one time separate EPP fee called the “TEA ASEP Technology Fee” of \$35.00 per admitted candidate.
- Dr. Vaughan made a motion to accept the new TEA ASEP Technology Fee of \$35.00.
- Dr. Williams seconded the motion.
- Dr. Welsh asked if any more fees would be voted upon during the meeting to which Dr. Sinclair replied there would not.
- Except for one abstention by Dr. Sams, all were in favor and none opposed.
- The motion to begin charging the TEA ASEP Technology Fee of \$35.00 passed.
  
- **2<sup>nd</sup> Reading: Accommodation for Infrequently Offered Certification Test Appeals**
  - Clinical teacher applicants from the limited testing group content areas often submit an appeal to do their clinical teaching to The Office of Assessment and Accountability not because they have not passed their content test but simply because they are waiting on scores. Perhaps indicating the current deadlines are not best for all program-testing schedules.
  - In order to eliminate the need for clinical teacher applicants from limited testing content areas to submit appeals while they wait on content exam scores the following new deadlines were proposed: August 15<sup>th</sup> and January 15<sup>th</sup> (instead of Aug 15<sup>th</sup> and Dec 15<sup>th</sup>)
  - Dr. Sams made a motion to approve the date change.
  - Dr. Rudolph seconded the motion.
  - The motion passed. All were in favor, none were opposed, and none abstained.
  
- **2<sup>nd</sup> Reading: Consideration of Increased PEC Meetings**
  - Dr. Sinclair proposed that PEC increase from three meetings to four meetings per academic year, two in the fall and two in the spring.
  - Dr. Welsh suggested adding 30 minutes to each of the three existing meetings.
  - Dr. Vaughan stressed that more meetings would expedite the resolution of curriculum issues.
  - Dr. Judson expressed concern that adding 30 minutes to each of three meetings would cause difficulties in scheduling.
  - Dr. Vaughan made a motion to accept two meetings in the fall semester and two in the spring.
  - Dr. Gresham seconded the motion.
  - The motion passed. All were in favor, none were opposed, and none abstained.
  
- **1<sup>st</sup> Reading: Ethics Seminar**

- Dr. Sinclair shared data from the Ethics Seminar Pilot Project indicating 100% agreement by participating EPP students that the pilot training was informative.
- Dr. Sinclair asked the council to consider whether or not they wanted the seminar to become required for all EPP students.
- Dr. Rudolph said that secondary education students are very aware of ethics issues and felt that this mandatory training was a little excessive in addition to what is already offered.
- Dr. Mask felt the ethics training is good legal self-protection for SFA.
- Dr. Sinclair pointed out that currently, when student teachers receive their EPP acceptance letter, they click on an ethics statement in the letter indicating they understand the TEA Code of Ethics.
- Dr. Vaughan brought up logistical concerns such as when the training would be required, that it would be one more EPP admission requirement, and that there are already problems with candidates not showing up for their interviews.
- Dr. Rudolph felt ethics training should be a program responsibility.
- Dr. Sinclair proposed more formal documentation of ethics training in coursework to which Dr. Rudolph agreed.
- Dr. Olson Beal suggested the training not be mandated. Rather she felt that it should be treated like continuing education, would make a good impression on a student teacher's resume, and should be revisited in Fall 2017.
- Dr. Gresham pointed out that EC-6 and 4-8 candidates already receive two trainings on ethics.
- This item will be on the next PEC agenda for a second reading.
- **2<sup>nd</sup> Reading: Payment of Mentor Teachers**
- Dr. Sinclair proposed ways other than monetary payment to compensate mentor teachers, such as Continuing Education Units (CEU's).
- Dr. Mask suggested mentors could be allowed to audit courses for free.
- Dr. Welsh made a motion to continue exploring compensation in forms other than payment to mentor teachers.
- Dr. Solmonson seconded the motion. No discussion took place.
- The motion passed. All were in favor, none were opposed, and none abstained.
- **Items from the Floor**
  - None
- **Adjourn**
  - The meeting adjourned at 3:10pm.