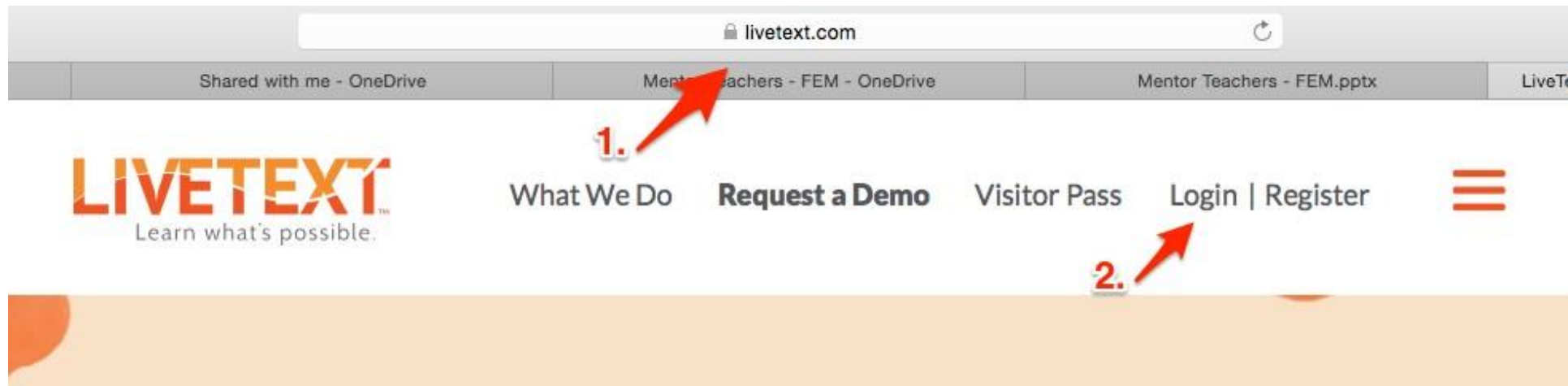


LiveText – HMS 420

1. Login to LiveText (<https://www.livetext.com>).
2. You should have received an email containing your LiveText username and password. Use that information to log in. **Note: If you did not receive an email, please go to this url <https://www.livetext.com/misk5/forgot> and you will be able to reset the temporary password we created for you, you will use your school provided email address.*



3. Click “View Placement Details” on the candidate’s profile you are assessing.

 **James Perkins** Intern 

Internship: Human Science 420: Practicum
Site: Human Sciences 413
Field Supervisor(s): Sally Swearingen 

Start Date: 07/19/2016
End Date: 08/31/2016

 [View Placement Details](#)

Assessment	Due Date	Status
Candidate Dispositions	08/31/2016	Begin Assessment 

4. On the next screen on the right hand side you will see a time log section.
 - a. If only one time log entry requires approval
 - b. If all of the time log entries require approval
 - c. To submit and complete the time log approvals

Time Log

Required Hours:175

Date	Category	Activity	Add'l Info	HH:MM	Apprv
07/21/16	Principal Standard 1: Instructional Leadership. The principal is responsible for ensuring every student receives high-quality instruction.	football	testing	02:00	<input checked="" type="checkbox"/>
08/31/16	Principal Standard 5: Strategic Operations. The principal is responsible for implementing systems that align with the school's vision and improve the quality of instruction.	test	tetaststststdstdst	02:00	<input type="checkbox"/>
Total:				4:0	<input type="checkbox"/>

a →

b →

c →

LiveText – Stephen F. Austin State University – Contact Information

Joe Strahl

Room 212, McKibben Education Building

livetext@sfasu.edu 936-468-3825