

# Educational Aide Exemption

## From the Texas Education Agency

“Due to legislative budget cuts, funding for the Educational Aide Exemption Program is discontinued beginning with the fall 2011 Semester. Students who received funding prior to fall 2011, and who are still completing requirements for the standard teaching certificate in a four- year accredited institution of higher education, are the only ones who may be exempt from student teaching. Students must have a letter to this effect from the Texas Higher Education Coordinating Board in their student records file.

No further exemptions from student teaching will be allowed.

See <http://www.collegeforalltexans.com/apps/financialaid/tofa2.cfm?ID=572> for more information.”

**Proof of funding:** An eligibility award letter must be submitted to the SFASU Teacher Certification Officer for consideration and approval. To obtain a copy of your eligibility award letter, contact:

The institution’s financial aid office for first awards beginning fall 2009 and after

Or

The Coordinating Board for first awards prior to fall 2009.

**If you qualify in this manner, your student teaching is waived no matter how long it takes you to complete your teacher certification program as long as you have this proof.**

*If you do not have the letter and your aide exemption funding was through SFASU, please contact the SFA Financial Office at 936.468.2403 or [finaid@sfasu.edu](mailto:finaid@sfasu.edu)*

**For either option, please complete the form below and return it with your documentation.**

**Mail:**

Stephen F. Austin State University  
James I. Perkins College of Education  
Office of Assessment and Accountability  
Box 13071  
Nacogdoches, Texas 75962

**Email:**

[edcert@sfasu.edu](mailto:edcert@sfasu.edu)

**Fax:**

936-468-1475  
Attn: Certification Officer

**Physical Location Dropoff:**

McKibben Building, Office 212-A

**Student Teaching Exemption**

**Student Printed Name:** \_\_\_\_\_ **ID Number** \_\_\_\_\_

**Email Address** (*please print very clearly*): \_\_\_\_\_

**Planned Graduation Month/Year:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**The ONLY students that may be exempt from student teaching are those that previously received the Educational Aide Exemption.**

\_\_\_\_\_ Candidate received the Aide Exemption and **has provided proof of funding.**

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- The institution's financial aid office for first awards beginning fall 2009 and after,
- or
- The Coordinating Board for first awards prior to fall 2009.

\_\_\_\_\_  
Associate Dean

\_\_\_\_\_  
Student Teaching Coordinator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Student Services & Advising

\_\_\_\_\_  
Certification Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date