

Perkins College of Education
Deans & Chairs Meeting
11 September 2014
8:30 – noon

—AGENDA—

- Objective 1:** The college will provide programs at both undergraduate and graduate levels based on sound pedagogical and clinical practice. It will ensure and maintain accreditations to assure exemplary programs.
- Objective 2:** The college will prepare teachers, support personnel, educational leaders and industry professionals to compete in a global community. It will provide a variety of teaching venues incorporating the latest technologies to a range of diverse student interests, backgrounds, and aspirations.
- Objective 3:** The college will employ and support a diverse faculty who are committed to excellence in teaching, scholarship and service. It will engage its faculty and staff in scholarly and creative activities to advance knowledge and to contribute to the common good.
- Objective 4:** The college will maintain resources and facilities that allow each program to meet its expected outcomes.
- Objective 5:** The college will collaborate with external partners to enhance students' knowledge, skills, and dispositions, and to influence the ongoing exchange of ideas for mutual benefit. It will engage its faculty and staff in outreach services to address specific needs in the broader community; to enhance student learning; to instill commitment to service; and to promote the reputation of the university.

- **Assessment/Accountability** —Jannah
 - CAEP/NCATE/SPA update—Tracey
 - LiveText/FEM update
 - administrative evaluation faculty analysis template
 - advisor meeting
 - Data Day preparation
 - technology workshop opportunity—teaching with tablets

- **Student Services & Advising/Faculty Professional Development** — Janet
 - student services report
 - faculty professional development report
 - academic freedom
 - new & newer faculty college orientation
 - adjunct handbook
 - annual evaluation—staff

- **PCOE Development** — Judy
 - departmental needs & desires
 - talking points for Phone Jacks

- **Councils/Meetings Report** — Judy
 - Academic Affairs Council/Deans Council
 - PCOE policies alignment with SFA policies
 - Departments/school policies alignment (Carla)
 - College Council
 - program coordinator recognition
 - workload—tenured/tenure-track & non-tenure track
 - policies—promotion & tenure

Personnel Opportunities & Issues

- requests for new faculty lines
- New Faculty, Staff, & Searches

- ❖ elementary ed—
- ❖ human services—
- ❖ kinesiology & health science—
- ❖ human sciences—
- ❖ secondary ed & ed leadership—
- ❖ student services—
- ❖ assessment & accountability—
- ❖ dean's office—
- retirements & resignations

• **Other issues/ideas/concerns/announcements**

- PCOE Report to the Provost (FY2013)
- PCOE committees
- Nov. 18, basketball game/class release, 8-10 AM
- Masonic Scholarship
- Foundation Awards (research & teaching) nominees
- enrollment—headcount/SCH
- requests for new faculty/staff lines—due to dean November 3

• **Celebrations**

- elementary ed
- human sciences
- human services
- kinesiology & health science
- secondary ed & ed leadership
- student services
- assessment & accountability

• **Events & Important Dates**

- Data Day, Friday, Sept. 19, 8:30-11:30; 1:00-3:00, ECRC, Rm 212
- Promotion & Tenure documents to chair, Wednesday, Oct. 15, noon
- Outside Employment Disclosure due to Chair/Director, October 10
- Mid-Semester grades due, October 15
- Pre-Tenure, Promotion, & Tenure dossiers due to department/school, October 15, noon
- SACS/Program [in TracDat] reports due, October 15
- Curriculum, Program, Fee changes to College Committee, October 15
- Faculty Activity Reports (FAR) due, November 14
- Thanksgiving Holiday, November 26-30
- Finals Week, December 8-12
- Commencement, Saturday, December 13, 9:30-noon, Johnson Coliseum
- Final Grades due, Wednesday, December 17, noon

Next meetings (second Thursdays 8:30-noon):

- Oct. 9
- Nov. 13

- Dec. 11
- Jan. 8
- Feb. 12
- Mar. 12
- Apr. 9
- May 14
- June 11
- July 9
- Aug. 13