

PCOE College Council

11 September 2017 2-3:30 p.m. (Called to order at 2 p.m.)

Present: Dean Judy Abbott, Heather Munro, Claudia Whitley, Chay Runnels, George Willey, Mary Catherine Breen, Gina Causin, Deborah Buswell, Lauren Burrow, Derek Cegelka, Suzanne Maniss

1. Welcome and Introductions -College council members introduced themselves.
2. Meeting minutes from May 8, 2017 were submitted for approval. The minutes were approved with minor corrections and will be distributed via email and posted on the website.
3. Setting the agenda for the 2017-2018 academic year
 - a. Establishing subcommittees (see table below). George Willey will chair Perkins Travel subcommittee for fall, Lauren Burrow will chair Perkins subcommittee for spring. Deborah Buswell will chair the student travel subcommittee.
 - b. Enlarging the name of the college – College council members were asked to work within their academic until on concerns and suggestions. Dean Abbott shared that the College of Science and Mathematics had a concern about adding Allied Health Professions and that Liberal and Applied Arts had an issue with Human Ecology. We are seeking to have our name reflect better the diverse nature of the college.
 - c. PCOE Policies/practices – still working on the Tenure and Continuing Employment policy (post-tenure review) with revisions from the PCOE leadership council. The PCOE leadership team feel that faculty under post tenure review should be “satisfactory” in all three areas instead of satisfactory in teaching and satisfactory in one other area (research/scholarly activities/creativity or service).

There were concerns about non-tenured faculty having an ability to do what they need to do for service, etc. There is a need for tenured faculty to stay engaged and to help evolve the PCOE.
 - d. Issues from the faculty- overload pay, program coordinator duties and compensation model, adjusting the date of the deadline for promotion and tenure, clarification for faculty regarding leave reporting. Review course structure/workload calculations (practicum, lab, lecture, etc). Establishing maximum enrollments and SU scores/room configurations.
4. Perkins Professional Development/Travel Grants and Student Travel Grants
Updating the guidelines
Student Travel Subcommittee was tasked with finding a place to put the Student Travel Forms in addition to them being placed under Faculty Forms.

5. Other Items

Date	Note taker
Monday, September 11, 2:00- 3:30 p.m.	Chay Runnels
Monday, October 16, 2:00- 3:30 p.m.	Deborah Buswell
Monday, November 13, 2:00- 3:30 p.m.	Suzanne Maniss
Monday, December 11, 2:00- 3:30 p.m.	George Willey

Monday, January 22, 2:00- 3:30 p.m.	Gina Causin
Monday, February 12, 2:00- 3:30 p.m.	Lauren Burrow
Monday, March 19, 2:00- 3:30 p.m.	Derek Cegelka
Monday, April 9, 2:00- 3:30 p.m.	Claudia Whitley
Monday, May 7, 2:00- 3:30 p.m.	Mary Catherine Breen

Perkins Travel Committee	Student Travel subcommittee
Derek Cegelka	Deborah Buswell
Heather Muno	Suzanne Maniss
George Willey	Mary Catherine Breen
Lauren Burrow	Claudia Whitley
Chay Runnels	Gina Causin

Meeting adjourned at 3:32 p.m.

Next meeting Monday, October 16 2:00 p.m.