

PCOE College Council
14 November 2016, 2:00 - 3:30 PM
Minutes

Members Present: Claudia Whitley, Chay Runnels, Judy Abbott, Ken Austin, Jay Thornton, Lauren Burrow, Deborah Buswell, Daniel McCleary, Heather Munro, Sally Ann Swearingen, George Willey.

Not Present: N/A

1. Welcome & introductions

Dean Abbott welcomed the group and recognized that this was the first meeting of the year in which everyone on the Council was in attendance.

2. Review of minutes/summary

Review of the minutes from October. Correction to 5. Policies/Practices – Workgroups 1 and 2 have three members each. Motion to accept the minutes as corrected: Deborah Buswell, Second: Claudia Whitley

3. Changing the name of the college

Council members reported back from discussions within their academic units. Units associated with educational certification reported mixed views from within related to the changing of the name. Units associated with Human Sciences reported favorable views on a name change. Jay Thornton made a recommendation to send a survey out to the college from the Dean's Office related to the name change. Chay Runnels second the motion and the motion was approved unanimously. Jay Thornton, Sally Ann Swearingen, Lauren Burrow, and George Willey will work with Dean Abbott to develop a survey that will be sent out to the faculty prior to the Christmas holidays.

4. Student Success Initiative Tool

Jay Thornton led a demonstration of use of the Student Success Collaborative Tool. He showed a feature that allows faculty to input electronic comments related to students. Lisa Stone joined our meeting and indicated that all faculty have access the system. She also indicated that faculty has been trained in the Federal Educational Records Privacy Act (FERPA). Dean Abbott discussed the Professional Educator Handbook as containing forms that can be used to address issues related to students and thus may serve as an alternative to noting comments in the Student Success Collaboration Tool.

5. PCOE policies/practices

Council members updated and drafts designed by their workgroups:

Workgroup 1- Promotion and Academic Tenure Policy:

Draft will be e-mailed out to Council after the meeting.

Workgroup 2- Faculty Merit Pay policy:

Draft will be e-mailed out to Council after the meeting.

Workgroup 3- Performance Evaluation of Faculty (4 members):

Ken Austin shared the draft from his committee. He shared that tenured faculty have expressed concern about the process that will be used to select those who will experience the initial review. Dean Abbott reported that Associate Provost Janet Tareilo is leading a committee to make recommendations for who will be selected for review

during 2016-17 and how the remaining tenured faculty will be divided out for review over the six-year review cycle.

6. Issues from the faculty

George Willey reported that concerns have been shared about the reduction in professional development funds and the potential impact that the reduction in funds may have on post tenure review of faculty. Dean Abbott reported that the 28% reduction in professional development funding has been reestablished by the Provost as part of the 2016-17 budget.

Meeting adjourned at 3:48 p.m.

Meeting Dates, the <2nd Monday of the month, 2:00 -3:30 AM>, McKibben 281 [note: the member names are for taking notes at upcoming meetings & developing meeting summaries]

-Monday, Dec. 12, 2:00-3:30 PM	Deborah Buswell
-Monday, Jan. 30, 2:00-3:30 PM	Heather Munro
-Monday, Feb. 13, 2:00-3:30 PM	Daniel McCleary
-Monday, March 6, 2:00-3:30 PM	Ken Austin
-Monday, April 10, 2:00-3:30 PM	Sally Ann Swearingen
-Monday, May 8, 2:00-3:30 PM	Lauren Burrow

Perkins Travel/PD subcommittee	Student Travel subcommittee
\$30,000 supplemental funds	\$14,850+\$5,000=\$19,850 supplemental funds
Munro, Heather	McCleary, Daniel
Willey, George	Austin, Ken
Thornton, Jay, co-chair	Buswell, Deborah, chair
Swearingen, Sally Ann, co-chair	Runnels, Chay
Burrow, Lauren	Whitley, Claudia