

PCOE College Council  
 28 January 2014, 1:30-3:00 PM  
 —Agenda—

The PCOE College Council serves advisory and leadership roles. Members of the council represent their colleagues in the departments and school, bringing issues and concerns to the council and taking issues and initiatives to their colleagues for discussion and review. Members engage with the dean and the dean's leadership team by considering issues and by providing advice concerning actions. The council takes responsibility for organizing and implementing the Staff Appreciation Reception, for reviewing and awarding the Perkins Travel Grants and the Undergraduate Research Conference representatives, and other events as designated. The council is comprised of two elected representatives from each department/school and meets monthly during the fall and spring semesters.

1. Welcome & introductions
  
2. Revising promotion & tenure policies  
 -updating college guidelines for determining category ratings
  
3. Senior Exit Survey
  
4. PCOE Syllabus template & practices
  
5. Student Travel funds
  
6. Issues from the faculty

Meeting Dates, the 4<sup>th</sup> Wednesday of the month, 1:30-3:00 PM, McKibben 281 [note: the member names are for taking notes & developing meeting summaries]:

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|-------------------------------|---------------------------------------|
| -Wed., Jan. 28, Susan Casey   | -Wed., April 22, Sally Ann Swearingen |
| -Wed., Feb. 25, Paige Mask    | -Wed., May 13, Vicki DePountis        |
| -Wed., March 25, Sheila Lumar |                                       |

Perkins Grant subcommittee	Staff Appreciation subcommittee
DePountis, Vicki	Mask, Paige
Austin, Ken	Bailey, Scott
Thornton, Jay	Jones, Eric, Chair
Lumar, Sheila, Chair	Swearingen, Sally Ann
Thomas, Vicki	Casey, Susan