PCOE College Council
November 24, 2014 (1:30pm)

Summary

Present: Judy Abbott, Sheila Lumar, Jay Thornton, Susan Casey, Sally Ann Swearingen, Paige Mask, Vicki DePountis, Vicki Thomas, Eric Jones, Linda Black (for Ken Austin)

Not present: Scott Bailey, Ken Austin

Review of past minutes/summary:
• Motion to accept (Sally Ann Swearingen)
• 2nd (Vicki Thompson)
• Accepted

Follow-up on Academic Self-Evaluation:
• Intent of document was expressed as way to improve academic evaluation
• Redundancy of FAR and self-evaluation document were expressed
• Feeling “overwhelmed” with data mining and administrative duties was also expressed.
• The question was posed; has administration become less respectful of faculties time??
• Dean Abbott expressed that “Digital Measures (DM)” helps aggregate all departmental data for easier college-wide analysis and dissemination
• Dean also expressed that COE is strong entity within entire university which allows us to “swing a bigger stick” for compensation, workloads, assessment, etc.
• Future efforts should focus on aligning DM with individual department criteria
• Focus groups will be conducted in Spring 2015, including faculty who participated

Promotion and Tenure Policy Revision:
• Committee was charged to “bring language up-to-date” in regards to how each category (ie. teaching, research, service) is to be evaluated.
• Rather than applying an “Excellence” rating for all, each category should be given a ranking (ie. excellence, acceptable, unacceptable)
• Vicki Thomas volunteered to Chair these revisions and will send out to committee for feedback. Will discuss revisions at 1/28/15 meeting.

Student Professional Development Funds:
• Sheila Lumar presented draft of document to committee and requested feedback
• Preliminary limits for awards were set at 500.00$ and each student is only eligible for one award/year.
• 2.5 GPA for Undergraduates and 3.0 for Graduate students will be required for eligibility to said funds
• Dean Abbott asked the Perkins committee to look at university liability in regards to student travel with faculty.
• 100-mile minimum travel distance was set for eligibility to said funds
• 1 year maximum (post graduation) was also set for eligibility to said funds
• The need for separate forms for faculty and students was expressed and Dr. Lumar announced that those forms would be made available soon.

Staff Appreciation:
• Eric Jones gave an update on the progress made by the Staff Appreciation Committee.
• Eric will also be convening a meeting to confirm dates for event, as well as reservations and food orders.
• This information will be disseminated at the upcoming council meeting.

Additional Topics:
• Dr. Thornton inquired about the availability to Exit Survey Data for all graduating seniors
• The desire for access to these data were expressed
• Dean Abbott will contact Dr. Dan-Su in regards to these matters

Meeting Adjourned: 3:15pm