

PCOE College Council
May 5, 2014
Meeting Summary

Members Present: Dean Abbott, Ginger Kelso, Eric Jones, Jay Thornton, Sheila Lumar, Scott Bailey, Susan Casey, Janet Tareilo, Vicki Thomas, Michelle Jones

1. Welcome & Review

Dean Abbott opened the meeting by congratulating everyone on surviving and thriving during the Fall and Spring semesters, and most especially NCATE! She also noted that the work would not let up, as transitions to CAEP will soon begin and that 90-95% of full-time faculty teach in the Summer.

A change was made to the minutes of the March 17 meetings to reflect that the \$29,000 listed as NCATE fees actually covers NCATE and all professional association memberships. Minutes were accepted as edited.

2. Staff Appreciation

Michelle reported that the staff appreciation would be May 6 at 4:00. Reminder emails were sent to chairs and directors to bring cards, as well as reminders to staff and faculty. Dean Abbott reminded all that faculty attendance is important, to reflect appreciation for the hard work these folks do.

The question was raised as to why faculty was not included. Dean Abbott responded that the College Council had decided to limit the event to staff because of past struggles with faculty attendance.

3. NCATE Visit

Dr. Abbott asked for open input from the Council about their perceptions of the NCATE visit.

Ginger asked who designed the interview set-up with the various groups. Dr. Abbott said the NCATE team requested the groups they wanted to visit with and they also set the number of requested people in each group (10-15), with representation across departments, schools, and programs. She commented that this format reflected a shift away from an "input approach" to evaluation and towards an "output approach."

Eric mentioned that he felt the interviews went well, that it was not a "gotcha" type situation. Dr. Abbott reiterated her appreciation for the involvement of the "full-time/part-time" faculty—those who are full-time but only serve part-time in directly fulfilling the mission of the unit.

Sheila noted that she was pleased to have learned so much about NCATE, especially from the non-teacher prep side, and also mentioned that she felt well-prepared for the interviews.

Dr. Abbott shared with the committee that she had received an email from the NCATE chair stating that our report had been sent out for review and should be posted within a week or so. Once posted, the report can be revised and responded to for fact.

Susan inquired about the transition from NCATE to CAEP. Dr. Abbott noted that CAEP was more rigorous and consisted of 5 accountable standards instead of the 6 represented by NCATE (the diversity aspect is not a separate standard under CAEP; rather, it is interwoven in all of the standards). Possible actions include moving to 3.0 for admissions and reworking the assessment system to represent an assessment continuum from initial through advanced programs. The CAEP onsite visit will be in 2021, with the IR due Fall 2020. Since three years of data will be required, collection must begin no later than 2015-16. The better understandings of accountability processes garnered as a result of NCATE will aid the continuous improvement process.

Dr. Abbott spoke of a need for a “tighter loop” between administrative evaluations and professional development, which will call for faculty to be more involved in developing goals. Evaluation should represent a continuous conversation about goals and evidence.

4. Committee/Council Final Reports

A sample Committee Progress Report used last year was examined. Dr. Abbott noted that these evaluations would be sent out soon, and encouraged the committee members to be thinking about recommendations for action.

5. Other Items

Dr. Abbott presented and updated draft copy of the Program Coordinator Compensation Recommendations. These are currently with the Provost. Consideration was given to the fact that accepting a stipend negates the service aspect of the Coordinator position and released time really folds into teaching.

Jay raised a question concerning the role of the Board of Regents in appointing Program Coordinators, since approval of these positions was recently listed in the Regents’ minutes. Dr. Abbott surmised that such action was related to an EPAF being filed for additional compensation. That led to a question about where the money comes from: Dr. Abbott reported that it never comes from the department or college.

Dr. Abbott explained that there was to be a 2% merit pool (or 2% of faculty salaries that were filled in the department). Chairs are instructed not to apply an across-the-board 2% because that does not connote merit. Salary compression should also be considered.

Eric raised a question about tuition allowances for faculty dependents, believing that SFASU might be lower than comparable institutions. Dr. Abbott suggested that the Council could make a recommendation to study the issue and forward it to the Faculty Senate.

Ginger shared an updated version of the Perkin's funding guidelines. No changes were made; some items were clarified. Clarification was brought to the issue of deadlines, eligible funding opportunities, the eligibility of visiting professors, and the thank you note process. A concern was raised about delayed acceptance notices, but tentative agreement was reached that exceptions could be considered with documentation. Ginger agreed to send out the revised guidelines for review by the Council.

The final meeting of the year was adjourned.