

PCOE College Council  
15 November 2012, 8:00-9:30  
—Agenda—

The PCOE College Council serves advisory and leadership roles. Members of the council represent their colleagues in the departments and school, bringing issues and concerns to the council and taking issues and initiatives to their colleagues for discussion and review. Members engage with the dean and the dean's leadership team by considering issues and by providing advice concerning actions. The council takes responsibility for organizing and implementing the Staff Appreciation Reception and the Freshmen Convocation, for reviewing and awarding the Perkins Travel Grants and the Undergraduate Research Conference representatives, and other events as designated. The council is comprised of two elected representatives from each department/school and meets monthly during the fall and spring semesters.

1. Welcome & introductions
  
2. PCOE Committee descriptions
  - Jay Thornton, Curriculum Committee—presented
  - Linda Black, Diversity Committee
  - Michelle Jones, Graduate Research Committee—suggest eliminating
  - Glen McCuller, Promotion Committee, Associate & Full; Tenure Committee—presented
  - Carol Bradley, Recruitment & Retention Committee—presented
  - Janet Tareilo, Scholarship Committee—presented
  - Stan Bobo, Service Learning Advisory Board
  - Vikki Boatman, Teaching Excellence—presented
  - Ginger Kelso, Unit Assessment Oversight Committee—presented
  - Tracey Hasbun, Perkins Professional Development Travel Committee—presented
  
3. Job Description & compensation for program coordination
  
4. Program review writers (SACS, accreditation, THECB program reviews)
  
5. Pay for publications
  
6. LiveText
  
7. Other issues

Meeting Dates, the 3<sup>rd</sup> Thursday of the month, 8:00-9:30 AM, McKibben 281 (with 2 exceptions)  
[note: the member names are for taking notes & developing meeting summaries]:

-Oct. 18—Vikki Boatman

-Nov. 15—Linda Black

-Friday, Dec. 14—Michelle Jones

-Jan. 17—Janet Tarielo

-Feb. 21—Ginger Kelso

-Mar. 21—Jay Thornton

-Apr. 18—Glen McCuller

-Friday, May 10—Tracey Hasbun