

Student Supplemental Travel Fund  
**FUNDING APPLICATION FORM**

1. Student Name: \_\_\_\_\_ Date: \_\_\_\_\_
2. Unit: \_\_\_\_\_ Student CID: \_\_\_\_\_
4. Student Email Address: \_\_\_\_\_ Phone number: \_\_\_\_\_
5. Name of event and sponsoring organization: \_\_\_\_\_
  - a. Dates: \_\_\_\_\_
  - b. Location (*must be  $\geq$  100 miles from Nacogdoches, TX*): \_\_\_\_\_
  - c. Level of Activity (State, Regional, National, International): \_\_\_\_\_
6. Are you traveling with a campus organization? YES \_\_\_\_ NO \_\_\_\_
  - a. Name of organization: \_\_\_\_\_
  - b. Faculty advisor: \_\_\_\_\_
7. Last trip supported by Student Supplemental Travel Fund: \_\_\_\_\_
8. Reason(s) for attendance at conference (circle all that apply and/or specify if other):
  - a. Presenter (i.e., poster, paper, symposium, round table, creative activity) \_\_\_\_\_
  - b. Adjudicator of Creative Activity \_\_\_\_\_
  - c. Awardee: Specify Award \_\_\_\_\_
  - d. Officer: Specify Position \_\_\_\_\_
  - e. Competitor \_\_\_\_\_
  - f. Other, please specify: \_\_\_\_\_
9. Estimated total cost of proposed trip (completed and signed travel request must be included with application): \_\_\_\_\_
10. List other sources of financial support for this trip (e.g., unit account, grant or extramural funding, faculty member)

Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Total: \$ \_\_\_\_\_

**Students adhering to the Student Supplemental Travel Fund Policy and providing all required documentation in a timely fashion will have their applications reviewed within two weeks of submission. Incomplete applications cannot be processed for travel awards.**

Signature of Student \_\_\_\_\_

Signature of Faculty Sponsor \_\_\_\_\_

Signature of Unit Head \_\_\_\_\_